

# **Shoreline Connecticut Modern Quilt Guild**

## **Bylaws**

### **Article 1: Name of Guild**

The name of this organization shall be Shoreline Connecticut Modern Quilt Guild, a non-profit corporation referred to as The ShorelineCTMQG or The Guild.

### **Article 2: Mission of The Guild**

#### Section 1

To support growth of modern quilting through art, education and community on the Connecticut Shoreline.

#### Section 2

The ShorelineCTMQG shall be a non-profit organization under the laws of and on file with the State of Connecticut. As a non-profit organization, the activities of the Guild shall be conducted in such a manner that no part of the net income shall benefit any individual. Exceptions may be if a member is hired as a principal lecturer/teacher/quilter by the officers.

#### Section 3

In the event of dissolution, any and all properties owned by The Guild shall be disposed of, with all the monies being distributed to organization (s) which qualify as nonprofit under the laws of the State Of Connecticut.

#### Section 4

### **Guild Purpose**

The Guild is organized and will be operated exclusively for charitable, religious, educational, or scientific purposes, including, for such purposes, the making of distributions to organizations that qualify under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

This Guild is additionally organized to do any and all lawful acts that may be necessary, useful, suitable, or proper for the furtherance of accomplishment of the purposes of this Guild. Notwithstanding any other provision of these articles, the organization shall not

carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

The Guild is an affiliate member of the Modern Quilt Guild Inc. Through a group exemption with the Modern Quilt Guild Inc., the Guild is a 501(c)(3) tax-exempt organization.

- Within the scope of these purposes the Guild is organized and operated to
- Develop and encourage the art of modern quilting,
- Work with other guilds and groups with a similar purpose,
- Encourage new quilters and other fiber artists interested in non-traditional and non-art fiber projects,
- Offer educational opportunities through classes, workshops and sharing of information, and
- Support and provide opportunity for “charity” or other works that provide back to the community through the use of modern quilting skills.

The assets and property of the Guild are hereby pledged for use in performing its exempt purpose.

### **Article 3: Membership**

#### Section 1

Personal membership in The ShorelineCTMQG is open to any person, regardless of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, who subscribes to the purposes of this Guild. Membership becomes valid with payment of dues and completion of a membership form.

#### Section 2

Guests are welcome to attend their first meeting free of charge; the second meeting for a \$10 meeting fee and on the third meeting are expected to become a full member and will be credited with the guest fee already paid. September and after, the fee will be reduced to 50% of the annual fee (see section 3 finances). If the first meeting is a special event there will be a fee depending on the agenda and presenter.

If someone joins the Guild at a special event, the membership fee will be 50 percent of the regular annual fee.

Membership termination shall occur upon failure to pay yearly dues by March 1<sup>st</sup> of

that year.

### Section 3

The board reserves right to remove membership rights from any member who threatens other members, causes disruptions to meetings or is a behavior issue at any events sponsored by the Guild and/or on any digital or online platforms.

### Section 4

Members receive free admission to Guild meetings as scheduled, except for special programs where extra costs must be defrayed. Additional programs and workshops are subject to admission charges to the membership and guests.

Guests and non-members will be included at a higher rate where space allows. Anyone choosing to join the guild at that event may do so and pay dues at a 50 percent discounted member rate at that time, as stated in Article 5, section 3, Finances.

### Section 5

Any decisions made by the voting of the general membership shall be made by a majority of the members present at a regular or special meeting, when all members have been notified by email. No provision is made for absentee or proxy vote.

## Article 4: Meetings

The ShorelineCTMQG shall schedule monthly meetings except as decided upon by membership. Additional meetings/events will be scheduled as appropriate. Other meetings will be announced by email.

## Article 5: Officers

### Section 1: Service Terms

The ShorelineCTMQG may have a President, Vice-President, Secretary, Treasurer, Social Media, website Coordinator, and Programs Director. They shall be elected by the membership in November for a one-year term and shall constitute the Executive Board of The ShorelineCTMQG. Officers will serve in a transition capacity in December of their election year and in January of the year after their year of service. Officers May serve no more than two terms per position consecutively.

In the case of vacated positions, the board may appoint a replacement. The partial year of service shall not be included in the two-year term limit. An election will take place at the beginning of the next year.

Officers in their years of service shall transition control of all The ShorelineCTMQG physical documents and online accounts on or before December 15<sup>th</sup> of their replacement officers.

## Section 2: Roles

The President shall be the Chief Executive Officer of The ShorelineCTMQG and shall preside at all general, special and Board meetings. The President shall be the official spokesperson for The ShorelineCTMQG. The President shall instruct the Secretary regarding the issuance of notices, minutes and general correspondence.

The Vice President shall serve as assistant to the President in all matters. The Vice-President shall perform such duties as requested by the President. In the absence of the President, the Vice-President shall conduct Guild meeting and /or Board meetings. In the event that the President cannot complete the term of office elected to, the Vice-President will assume all duties and responsibilities of the office of President for the remainder to the term.

The Secretary shall keep records of minutes of Board and General meetings; and shall take care of general correspondence. The Secretary will conduct Guild meetings in the absence of the President and Vice-President.

The Treasurer shall have the care and custody of The ShorelineCTMQG's funds. The Treasurer shall arrange payment of all bills. At the close of each fiscal year, The Treasurer shall coordinate with the incoming Treasurer to prepare the books close and file the appropriate returns with the IRS, State of Connecticut and Department of Justice no later than January 15<sup>th</sup> of the year following close.

The Programs Director shall set the programs calendar for each meeting with the approval of the Officers and will obtain curriculum for each meeting and communicate with Coordinators to encourage a cohesive meeting agenda.

Social Media Coordinator will prepare and maintain an active presence on Facebook, Instagram, and any other social media that the board chooses to include. Postings will be made with upcoming events and pictures from meetings and The ShorelineCTMQG events.

Website Coordinator will establish and maintain The ShorelineCTMQG website. It will be an interactive site where members and potential members can access all pertinent information regarding the Guild.

The Social Media Coordinator and the Website Coordinator will work in close conjunction to keep information growing and flowing between all digital outlets including social media and website.

### Section 3: Finances

The fiscal year shall run from January to December 31.

New members joining between July 1 and December 31 will pay ½ rate.

The Treasurer, President and Vice-President will be authorized to sign checks for The ShorelineCTMQG.

### Section 4: Coordinators

Coordinator positions are to be created by the President and/or Vice-President as needed each year. Coordinators are to be appointed by the President and must meet with the unanimous approval of the Officers.

### Section 5: Removal from Office

Any elected officer(s) may be removed from office by a majority vote of members present at any general or special meeting, when all members have been notified via email.

## **Article 6: Amendments to the Bylaws**

Amendments to these bylaws shall be made by majority vote of members at a regular or special meeting, when all members have been notified by email.

## **Article 7: Effective Date**

### Section 1

The Bylaws shall take effect immediately upon their adoption. Revisions, additions or deletions are to be effective upon the date so voted by the membership.

## CERTIFICATION

The undersigned, being the duly elected and qualified Secretary of the Guild, hereby certifies that the foregoing Bylaws of The ShorelineCTMQG were duly adopted by the Board of Directors of the Guild effective

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